

**COLORADO SPRINGS SCHOOL DISTRICT 11  
RECEIPT FOR DONATED ASSETS**

Date Received \_\_\_\_\_

Location Received \_\_\_\_\_

Donor Name \_\_\_\_\_

Asset Description and Condition \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason Donated \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Colorado Springs School District 11 does not determine the value of the donated item for the donor.

(If value is estimated at \$5,000 or more, approval must be received by the Division Head/designee and Chief Financial Officer.)

As donor of the equipment, I understand that Federal and State Laws prohibit the District from accepting equipment containing refrigerants.

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Signature of Recipient (D-11)

- Approved
- Disapproved

\_\_\_\_\_  
Deputy Superintendent of Business Services

\_\_\_\_\_  
Date