



**CIVA Board of Directors meeting Minutes**  
**February 16, 2015 – approved**  
**Location: CIVA Charter School**  
**Time: Open Session 5:30 – 7:40**

**Members Present:** Ed Donaldson, Carmen Moyer, Curtis Cook, Bryan Cary, Kevin Guttman, Joey Finkbeiner, Joni Landry, Greg Von Berg

**Members Absent:** none

**Advisors Present:** Eileen Johnston

**CIVA Parent(s) Present:** Brian Hutchison and Becky Tamblyn

**CALLED TO ORDER**

Ed called to order at 5:30

- Consent Agenda
  - Approve agenda
  - Approve January 19th, 2015 board minutes
- Kevin made a motion to approve the Consent Agenda. Bryan seconded. Consent Agenda passed unanimously.

**GUEST SPEAKER**

Joe Carroll from ColoTrust presented.

**ACTION ITEMS**

- Financial statements were presented by Eileen. Carmen made a motion to approve the financial statements. Joey seconded. Motion passed unanimously.
- Copy machine maintenance contracts were discussed. Ed made a motion to sign with Axis business technologies. Kevin seconded. Motion passed unanimously.
- IT provider contracts were discussed. Greg made a motion to select Colorado Computer Support as our provider. Carmen seconded. Motion passed unanimously.
- Using Google drop box for non-confidential board documents was discussed. Carmen will set this up. Bryan made a motion to use Google drop box. Greg seconded. Motion passed unanimously.
- Posting board biographies on the web was discussed. Board members will be required to submit a biography and a picture. Staff board representative will not be required to do so. Biographies are due to Joni within a month. Carmen made a motion to post biographies on the website. Greg seconded. Motion passed unanimously.

**NON-ACTION ITEMS**

- Discussed fundraising and grants. Greg will get a list of potential donors. Curtis will draft a letter.
- Marketing was discussed. Joey is working with Tom Ramirez and will email information.
  - Add to newsletter, etc. "Call to be added to the wait list."
- Remember to get your background check done if you haven't already.
- Booster Club report
  - Chipotle fundraiser will be held on March 3rd(Nevada Chipotles)
  - Matchwits was a success in raising money for the seniors.
  - Upcoming events:

- Play
- Prom
- Picnic
- Film Festival
- Raven statue was donated.
- School report
  - Information night is Feb 18<sup>th</sup> at 7:00pm
  - PARCC testing March 3 – March 13
  - Wait list
    - Incoming freshman class is full
    - Currently have:
      - 1 - 5<sup>th</sup> grader on the list
      - 3 - 6<sup>th</sup> graders on the list
      - 9 - 7<sup>th</sup> graders on the list
  - Enrollment is 174
  - Senior panels are March 11-13<sup>th</sup>
  - Students fighting is a reason for being expelled

### **PUBLIC COMMENTS**

None

Joni made a motion to adjourn. Bryan seconded. Motion passed unanimously. Meeting adjourned at 7:40pm.

Next board meeting is March 16<sup>th</sup>, 2015.