

IMMUNIZATION OF STUDENTS

1. No application for admission will be complete without a certificate of immunization or a completed exemption form (JLCB-E-1). A student who is not otherwise exempted needs to provide an immunization record or certificate of immunization to school personnel when they arrive at school.

A parent or guardian who holds to a personal or religious belief opposed to immunizations must sign the exemption form (JLCB-E-1), as well as the Acknowledgement of Immunization Exemption Vulnerability form (JLCB-E-2).

A licensed physician or advanced practice nurse may sign a medical exemption if one or more immunizations are medically contraindicated. (JLCB-E-1)

2. The principal or designee will be responsible for seeing that required information is included on the District's electronic immunization record or certificate of immunization. The paper copy of the certificate of immunization provided to the school from the student may be kept in the student's health file. (see JLCB-E-3/D-11 Immunization Procedure/flowchart for D-11 staff). If the immunization record is not available, the student cannot attend school until the record is received. It is not acceptable to admit students to school while waiting for immunization records, even if records are at another school in the same school district.
3. If there has been a failure to comply, the principal or designee will notify the parent/guardian or student of the requirement for immunization.
 - a. If the record is incomplete, the school principal or designee will be responsible for notifying the parent with the Letter of Requirement (JLCB-E-4) that it is incomplete and within 14 days of notification, the student must receive the immunizations or be excluded from school attendance. If more than one set of immunizations are needed to meet the requirement, the student must receive the first set of immunizations and the parent sign a plan form on the Letter of Exclusion (JLCB-E-5) for the remaining immunizations, or be excluded.
 - b. Students age 18 and over or otherwise emancipated must be contacted directly rather than through their parents.
4. A student who fails to comply will be excluded from school attendance by the principal and notice of the exclusion sent to local or state health department.
5. If no certificate of immunization is received during the period of exclusion, the superintendent or designee may institute proceedings for expulsion.
6. If a student is excluded from school as a result of lack of immunization information, the student is eligible to apply for enrollment in the on-line school until such documentation is available.

7. Any exclusion under this policy will terminate automatically upon compliance.
8. Record of any such exclusion will be contained in the student's health file with an appropriate explanation, not in the student's disciplinary file.
9. On or before July 1st, 2011 and annually thereafter, in accordance with C.R.S. 22-32-140, the school principal or designee must send to parents the standardized immunization letter that is developed by the state health department. The letter can be provided to parents either as a paper copy via newsletter, handbook, etc. or as an electronic copy via email.

Approved August 1981

Revised to conform with practice: date of manual revision

Reviewed May 1995

Revised December 7, 2011

Revised May 25, 2016

LEGAL REFS.: C.R.S. 22-32-140
C.R.S. 25-4-901 through 909 (School Entry Immunization)

CROSS REFS.: JLCB, Immunization of Students
JLCB-E-1, Certificate of Immunization/Exemption
JLCB-E-2, Acknowledgement of Immunization Exemption
Vulnerability form
JLCB-E-3, D-11 Immunization Procedure/flowchart for staff
JLCB-E-4, Letter of Requirement
JLCB-E-5, Letter of Exclusion
JFABB-R, Regulation to Policy JFABB, Admission of Non- Immigrant
Foreign Exchange Students