

## **SUPERVISION OF CONSTRUCTION**

The Director of Facilities or Construction Program Manager (if staffed), shall plan for, supervise, and be responsible for all construction projects. A Project Manager (PM)/ Contracting Officer's Technical Representative (COTR) will be assigned to each project and will serve as the District's primary representative to insure the success of the project.

Contractual authorities will be clearly designated through the District's Warrant system (see Policy DJ), with a designated Contracting Officer (CO), Administrative Contracting Officer (ACO), and Contracting Officer's Technical Representative (COTR). No one other than the COTR, ACO or CO shall provide direction to the construction contractor in a manner that binds the District. All construction contract administration will be conducted according to the limits spelled out in Warrants, in accordance with the District Acquisition Regulations (DAR).

The District's representatives will enforce construction contracts in a firm and fair manner.

Adopted September 1972

Revised to conform with practice: date of manual adoption

Revised April 25, 2012

Cross Refs.: DJ, Procurement and Contracting  
DJ-R, Regulation to Policy DJ, Procurement and Contracting

Policy Owner: Facilities