

## ADMINISTERING MEDICINES TO STUDENTS

When possible, it is preferred that all medication be administered to students by their parent/guardian, outside of school hours. "Medicine" and "medication" mean a substance intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease or other conditions as prescribed by a legally authorized health care provider with prescriptive authority. In any case, no medication shall be administered by the school nurse or other school personnel as designated by the principal without the following requirements being met:

1. Medication shall be in the original properly-labeled container. The student's name, name of the drug, dosage, time for administering, name of the legally authorized health care provider with prescriptive authority (this includes physicians, dentists, podiatrists, advanced practice nurses, nurse practitioners, or physician assistants), and current date shall be printed on the container.
2. To administer the medicine, the school shall have received prior written authorization from a legally authorized health care provider with prescriptive authority.
3. The school shall have received prior written authorization from the parent/legal guardian to administer the medication as prescribed by the legally authorized health care provider with prescriptive authority, except as otherwise provided by law, when such a request is made by a parent/legal guardian, a full written release from liability which may result from giving the medicine and any consequences of giving such medication also must be presented to the school by the student's parent/legal guardian.
4. A written record shall be kept of medications administered by school personnel.

Over the counter medicines will not be administered by school personnel unless prescribed by a legally authorized health care provider with prescriptive authority. All medication accepted by school personnel for administration to students shall be stored in a secure, locked, clean container or cabinet.

Medication may be given only by trained school personnel as designated by the principal to whom a registered nurse has delegated the task of giving such medication.

Note: the terms "medicine" and "medication" assume the same meaning under this policy as is given to the term "drug" on C.R.S. §12-42.5-102(13).

The Superintendent or designee will develop regulations to implement the provisions of this policy.

Adopted: May, 1995  
Revised June 1996  
Revised April 24, 2013

LEGAL REFS.: C.R.S. 12-38-101, et seq.  
C.R.S. 12-42.5-102(13)  
C.R.S. 22-1-119  
6 CCR 1010-6, Rule 9-105

6 CCR 1010-6, Rule 9-106

CROSS REF.: GBEC, Drug- and Alcohol- Free Workplace  
JICH, Drug and Alcohol Use by Students  
JLCD-R, Regulation to Policy JLCD, Administering Medicines to Students  
JLCD-E-1, Exhibit to Policy JLCD, Administering Medicines to Students  
JLCD-E-2, Exhibit to Policy JLCD, Administering Medicines to Students  
JLCD-E-3, Exhibit to Policy JLCD, Administering Medicines to Students  
JLCD-E-4, Exhibit to Policy JLCD, Administering Medicines to Students  
JLCD-E-5, Exhibit to Policy JLCD, Administering Medicines to Students  
JLCE, First Aid and Emergency Medical Care

Policy Owner: Student Services