



## **CIVA Board of Directors Meeting Minutes**

**November 11<sup>th</sup>, 2015 - approved**

**Location: CIVA Charter High School**

**Time: 5:30 – 7:24 PM**

**Members Present:** Ed Donaldson, Curtis Cook, Kevin Guttman, Bryan Cary, Brian Hutchison, Joni Landry, Joey Finkbeiner, Suzie Calvin-Yim, Carmen Moyer

**Members Absent:**

**Advisors Present:** Randy Zimmerman, Kurt Brushe, Courtney Kennedy

**CIVA Community Member(s) Present:** Becky Tamblyn, Russ Coomes

### **Called to Order:**

Ed called the meeting to order at 5:30

- Consent agenda
  - Approve November agenda
  - Approve October 14<sup>th</sup>, 2015, minutes
- Kevin made a motion to approve consent agenda. Carmen seconded. Consent agenda approved unanimously.
- Ed announced that Courtney Kennedy is CIVA's new business officer.
- Randy introduce Russ Coomes as District 11's Charter School Liaison.

### **Action Items**

- Financial statements were presented by Courtney for October. Bryan C. made a motion to approve the financial statement. Joni seconded. Motion passed unanimously.
  - Motion made by Kevin to approve Randy Zimmerman's mid-year bonus with the following two amendments to the goals section of page 13.
    - Increase enrollment to 200 by fall of 2016
    - Add "Continue to show an increase in CIVA's academic performance" as goal three.
- Bryan C. seconded. Motion passed unanimously.

### **Non-Action Items**

- Marketing strategies were discussed. Joey and CIVA students will be interviewed on radio for International Education Week.
- CIVA website additions and modifications discussed. Joni and Carmen will meet with Randi from 381 Design.
- High school & middle school development were discussed. Curtis suggested that CIVA needs to start taking action to move forward, possibly including creating a specific committee.
- SAC update was given by Brian H. SAC's focus is currently parent surveys and budget recommendations.
- Booster Club update was given by Becky.
- School report was given by Randy. Randy shared the renewal submission with the board.

### **Public Comments**

Russ Coomes shared that District 11's renewal committee will review CIVA's renewal submission, and then report recommendations back to CIVA prior to the January 15<sup>th</sup> presentation to District 11's board. Russ also commented that District 11 values its relationship with CIVA

Ed made a motion to adjourn. Kevin seconded. Motion passed unanimously. Meeting adjourned at 7:24.