

TECHNOLOGY RESOURCES AND INTERNET SAFETY RESPONSIBLE USE POLICY

Technology resources provide access to a wealth of information and services to students and staff. (See EHC-E-1, Appropriate Use of Technology Resources and Internet Safety Responsible Use by Students, and EHC-E-2, Appropriate Use of Technology Resources and Internet Safety Responsible Use by Staff). Colorado Springs School District 11 (the “District”) recognizes the tremendous importance of preparing our students for the 21st century, and the integral role that the internet, computers, and mobile devices play in such preparation. One of the most important 21st century skills involves the ability to navigate safely and responsibly through the vast internet landscape.

AUTOMATIC ACCESS: Student access to the internet in the District as an educational resource is automatic unless a parent or guardian notifies the school in writing that they are opting out their student from automatic internet access, as required by Board Policy IMBB, Exemptions from Required Instruction. (see Board Policy IMBB and Exhibit EHC-E-7).

PERSONAL DEVICES: Personal computers and handheld electronic devices are allowed, and their educational use is encouraged. However, it is important that every user understands the acceptable use of these electronic devices at their school or work place, during school academic or work time and during school-sponsored events as defined in this policy for students and staff. Users who demonstrate inappropriate uses of electronic devices are subject to disciplinary action

VIRUS PROTECTION SOFTWARE: Antivirus software must be installed and up-to-date on personally owned electronic devices. When logging into the network, wired and wireless, the personally owned electronic device will be scanned for virus protection software. If this software is not apparent, the device will not be allowed to connect. User will be prompted to purchase virus protection before logging into the District system.

PROHIBITS INAPPROPRIATE USE: Use of District educational technology resources for any inappropriate purpose is prohibited. (Reference Policies: AC, GBAA, JBB, JIC, and JICDE. All District policies apply to use of the District’s educational technology resources.) Users may not use District resources for personal for profit business.

RESPONSIBLE USERS: The District seeks to provide both a safe, secure learning environment and the opportunity for students to learn. The District adopts the approach of helping students become responsible users of digital media and provides specific learning experiences in appropriate online behavior, safety and privacy, and cyberbullying to address Children’s Internet Protection Act (CIPA). With this educational opportunity comes personal responsibility. To ensure that users are acting responsibly, all users must realize that any user’s files and messages may be reviewed by authorized personnel.

RESTRICT ACCESS: It is possible to access material that students (or parents/guardians of students) might find inappropriate. While the District will take reasonable steps to restrict access by minors to harmful material including the use of an Internet content filter, it is impossible to guarantee that such access cannot or will not be gained. The District makes no warranties for the access it is providing. The District shall not be liable for users’ inappropriate use of the District’s technology resources, violations of copyright restrictions or other laws, users’ mistakes

or negligence, and costs incurred by users. The District shall not be responsible for ensuring the availability of the District's technology resources or the accuracy, age appropriateness, or usability of any information found on the Internet.

NETIQUETTE AND PROVISIONS: All users of District computers and networks are expected to abide by the rules of network etiquette (netiquette) and adhere to this policy's exhibits. Failure to comply with this policy and the defined rules of network etiquette may result in disciplinary action. (per the applicable user agreements)

EMAIL: Filtered email service is provided to all staff and most students. Be mindful of using District email for personal purposes. Practice netiquette and take security precautions. Open attachments only from trustworthy sources, and be mindful of spams or scams. Chain emails shall not be forwarded to District users. Disciplinary action may be taken for student and staff misuse of technology resources.

SOCIAL NETWORKING SITES: The District realizes that part of Next Generation Learning is adapting to the changing methods of communication including social networking sites. Social networking websites have the potential to support student learning, and students can participate in online social networks where people all over the world share ideas, collaborate, and learn new things. In online social environments that are connected to District information, ensure personal profiles and related content are consistent with work and study at the District. Do not post confidential student information in any venue.

TRACK USAGE: The District tracks internet usage. At any time, at the request of a supervisor, Technology Services staff can pull all internet usage by employees or students. Use of District educational technology resources for any inappropriate purpose is prohibited.

Adopted: March 1996
Revised: June 1999
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CROSS REFS.: AC, Equal Opportunity
ECAD, School and Personal Property Replacement/Restitution
EGAD, Copyright Compliance
EHC-E-1 Appropriate Use of Technology Resources and Internet Safety Responsible Use by Students
EHC-E-2 Appropriate Use of Technology Resources and Internet Safety Responsible Use by Staff
EHC-E-3 Staff Electronic Device Letter of Agreement
EHC-E-4 Student Electronic Device Letter of Agreement
EHC-E-5 D-11 Virtual World Guidelines
EHC-E-6 Acceptable Use of IT Resources Agreement for Vendors/Community

EHC-E-7, Parent/Guardian Opt Out Declaration for Usage of
Technology and Internet Resources
EHC-E-8, Annual Student Device Technology Fee for Take-Home
Devices
EHC-R-1, Usage of Social Media by Colorado Springs School
District 11 Students
EHC-R-2, Usage of Social Media by Colorado Springs School
District 11 Staff
GBAA, Employee Sexual and Racial Harassment/Discrimination
IMBB, Exemptions from Required Instruction
JBB Sexual and Racial Harassment/Discrimination towards
Students
JIC, Student Code of Conduct
JICDE, Bullying Prevention and Education
JK and JK-R, Student Discipline
JRA/JRC Student Records/Release of Information on Students
Student Conduct and Discipline Code

LEGAL REFS.:

C.R.S. § 22-87-101, *et seq.* (Children's Internet Protection Act)
C.R.S. § 24-72-204.5 (monitoring electronic communications)
47 U.S.C. § 254(H) (Children's Internet Protection Act)
47 U.S.C. § 231, *et seq.* (Child Online Protection Act)
20 U.S.C §1232g (Family Educational Rights and Privacy Act)