

**COLORADO SPRINGS SCHOOL DISTRICT 11  
 Federal Grant Program – Time and Effort Certification Form**

**FISCAL YEAR 2015-2016**

**100% Time and Effort Certification Form (CERTS)  
 (PARTIAL PAYMENT FORM)**

This is to certify that the individuals in the positions listed below have worked 100% of their time during the regularly defined work day in the federal program checked above, **but who DID NOT work the entire six month certification period.**

School/Office Name: \_\_\_\_\_

Time Frame (check one):  First Six months (July through December)  
 Second Six Months (January through June)

Program Type (check one):  Schoolwide Title I program  
 Targeted Assistance Title I program  
 Other Grant funding please specify \_\_\_\_\_  
 Regular Certification  
 Special Education IDEA funding

Employee Name	Position	Start Date	End Date

I have full knowledge of 100% of these activities:

Principal/Administrator \_\_\_\_\_ Signature \_\_\_\_\_  
Print Name Sign Here

Date: \_\_\_\_\_