



**CIVA Board of Directors Meeting Minutes**  
**January 20, 2016 - Approved**  
**Location: CIVA Charter High School**  
**Time: 5:30 – 7:08 PM**

**Members Present:** Ed Donaldson, Curtis Cook, Brian Hutchison, Joni Landry, Joey Finkbeiner, Suzie Calvin-Yim, Kevin Guttman, Bryan Cary, Carmen Moyer

**Members Absent:** none

**Advisors Present:** Randy Zimmerman, Courtney Kennedy

**CIVA Community Member(s) Present:** Becky Tamblyn, Alan Varin

**Called to Order:**

Ed called the meeting to order at 5:30

- Consent agenda
  - Approve January agenda
  - Approve December 9, 2015, minutes
- Curtis made a motion to approve consent agenda. Carmen seconded. Consent agenda approved unanimously.

**Action Items**

- Financial statements were presented by Courtney for November. Carmen made a motion to approve the financial statement. Joey seconded. Motion passed unanimously.
- Motion was made by Ed to modify the Executive Director's bonus. Seconded by Joni. The motion was unanimously approved.
- SAC presented a proposed parent survey. Motion was made by Curtis to approve an amended parent survey. Joey seconded. The motion was approved unanimously.

**Non-Action Items**

- Ed reported that the CIVA Board of Directors needs two new community members and two new parent members for next year since four board members' terms are set to expire.
- Curtis announced that the University Park location for a new school is no longer an option.
- Booster Club reported on club updates.
- School report was given by Randy.

**Public Comments**

None

Ed made a motion to adjourn. Bryan seconded. Motion passed unanimously. Meeting adjourned at 7:08.