



## **CIVA Board of Directors meeting Minutes**

**May 18, 2015 – approved**

**Location: CIVA Charter School**

**Time: Open Session 5:30-7:53**

**Members Present:** Ed Donaldson, Carmen Moyer, Curtis Cook, Kevin Guttman, Joey Finkbeiner, Greg Von Berg, Joni Landry

**Members Absent:** Bryan Cary

**Advisors Present:** Randy Zimmerman and Courtney Runyan

**CIVA Staff Present:** Svitlana Benson

**CIVA Parent(s) Present:** Brian Hutchison, Becky Tamblyn

### **CALLED TO ORDER**

Ed called to order at 5:30

- Consent Agenda
  - Approve agenda
  - Approve April 20, 2015 board minutes
- Kevin made a motion to approve the Consent Agenda. Greg seconded. Consent Agenda passed unanimously.

### **NON-ACTION ITEMS**

Robert Rocha reviewed the athletics program.

### **ACTION ITEMS**

- Financial statements were presented by Courtney. Ed made a motion to approve the financial statements. Kevin seconded. Motion passed unanimously.
- New board member nominations:
  - Kevin nominated Ed for President. Carmen seconded. Passed unanimously.
  - Kevin nominated Curtis for Vice President. Carmen seconded. Passed unanimously.
  - Kevin nominated Bryan for Treasurer. Joni seconded. Passed unanimously.
  - Kevin nominated Carmen for Secretary. Joni seconded. Passed unanimously.
  - Brian Hutchison was voted in by the parents effective Jul 1st, 2015 for a period of 3 years
- Website design bids were discussed. Carmen made a motion to approve 381 Design for the website design company provided that it can be complete by July 31<sup>st</sup>, 2015. Greg seconded. Motion passed unanimously.
- Marketing bids were discussed. Kevin made a motion to approve Springs Small Business Marketing's proposal numbers 2 (Building CIVA's online footprint), 3 (Upgrade social media platforms) and #7 (6 articles). Ed seconded. Motion passed unanimously.
- Cleaning contract bids were discussed. Ed made a motion to approve Lee's Janitorial for the cleaning company provided they can use green cleaning chemicals and will wipe the light switches and doorknobs. Greg seconded. Motion passed unanimously.

### **NON-ACTION ITEMS**

- Expansion options were discussed.
- SAC – no report
- Booster Club report

- New officers
  - Elizabeth Peterson is the president
  - Becky Tamblyn is the vice president
  - Brian Hutchison is the secretary
  - Bevin Hutchinson is the treasurer
- Survey showed favorable responses
- School report
  - Senior letters to the board were handed out
  - Picnic was well attended
  - Music performance was a success
  - \$1.6 million in scholarships
  - 3 full ride scholarships
  - We are not cutting the arts program
  - TELL survey was quite favorable
  - Enrollment is at 163.
  - John Griego is retiring
  - Randy will be working on the contract renewal
- Carmen brought up the possibility of a book study for staff – Mindset by Carol Dweck
- No meetings in June or July
- Board modules need to be completed
- Aug 8 will be the board workshop from 9-4

### **PUBLIC COMMENTS**

Public comments were made regarding the staff changes.

Ed made a motion to adjourn. Curtis seconded. Motion passed unanimously. Meeting adjourned at 7:53pm.