

**CIVA Governing Board Meeting  
4635 Northpark Drive  
October 19, 2010**

**Members Present:** Melanie McCandless, Todd Guller, Jamie Cross, David Foiles, Elizabeth Jordan, Stacy Rivera, Randy Zimmerman, Christie Schwank

**Members Absent:** Frank Cuna, Vickie Gibson, Ricky Pass, Roxie Blue, Reggi Dineen, Connie O'Flynn, Bob Wirth

**Convene in Public Session:** Elizabeth Jordan, acting Chairman, called the meeting to order for public session at 6:05 p.m.

**Approval of Agenda:** Ms. Jordan moved to approve the October Agenda with three revisions: add two new business items a) discussion about WeatberBug (David Foiles), b) fundraiser idea (Jamie Cross), and delete Bylaw amendments under action and non-action items, as that was taken care of at the September meeting. Ms. Rivera seconded the motion and the motion passed unanimously.

**Community Comments:** There were no community members present who wished to address the Governing Board.

**Approval of Minutes for September, 2010:** Ms. Rivera motioned to approve the September 2010 minutes with no revisions. Mr. Foiles seconded the motion and motion passed unanimously.

**Miscellaneous Items:** Mr. Zimmerman voiced concern that Roxie Blue and Bob Wirth are still listed as members on the minutes each month. Ms. Blue provided verbal resignation and Mr. Wirth has not attended any meetings in the current fiscal year. However, in September 2010, the board discussed the need to send certified letters to these individuals to confirm their resignations. The board will follow up with Mr. Cuna at the November meeting to see when this will be done.

**ACTION ITEMS**

**Revised Budget**

Ms. Schwank presented a revised budget based on CIVA's final October 1 count of 142 students. The final count put CIVA under its original budget that was based on enrollment of 145-146 students. The budget proposal presented did not include teacher/administrator raises.

**Executive Session:** Ms. Jordan moved to convene in Executive Session to discuss teacher/administrator raises. Ms. Rivera seconded and the motion passed unanimously. The Board then convened in Executive Session at 6:40 p.m.

The Board reconvened in Public Session at 7:00p.m.

**Revised Budget-Continued**

Mr. Guller motioned to approve the 2010-11 budget as amended to include teacher/administrator raises, and also approved to take \$35,000 out of reserves to balance the new budget. Mr. Foiles seconded the motion, and the motion then passed unanimously.

Ms. Schwank will provide a corrected 5-year budget projection at the November board meeting as the 5-year budget she presented included some miscalculations due to issues with the spreadsheet formulas.

**NON-ACTION ITEMS**

**General:**

- **WeatherBug:** David Folles presented an estimate from WeatherBug to have a weather sensor installed at CIVA that would provide real-time weather conditions which could be used as a learning tool in science class, and also could be mentioned on Channel 5 news (often the sites are mentioned during the weather report). Cost is \$6730 and the company is currently offering a \$1000 grant. Ms. Schwank mentioned that there is currently a WeatherBug installed at I-25 and Garden of the Gods Road that perhaps we could partner with. Mr. Folles said he would look into that option, and the WeatherBug discussion was tabled to a future meeting.
- **Fundraiser:** Ms. Cross discussed an idea to hold a fundraiser at CIVA for a non-profit called To Write Love on Her Arms, an organization that helps teens deal with issues such as depression, addiction and self-harm. Ms. Cross mentioned that a high percentage of CIVA students have family problems which affects learning. She wants to host an event at CIVA, with proceeds going to this organization as it's a good cause that affects teens. The event would include multiple items such as a bake sale, poetry readings, art show, etc. It would be a full day and would be completely run by CIVA students. Ms. Cross wanted to have the event in November but the board asked her to come up with a plan for a February date to allow for more time, and to tie the "love" theme in with Valentine's Day. Ms. Cross will do more research and bring more information to the Board at the November meeting.

**School Report - Kandy Zimmerman:**

- **Renewal:** Mr. Zimmerman reported that CIVA's renewal application is 75% complete and on track to have a final draft by October 31. The renewal is due to District 11 on December 1, 2010.
- **High-Stakes Review:** District 11 will be performing a high-stakes evaluation of CIVA on October 26-27, 2010 at CIVA. Reviewers will want to interview board members and teachers as well as visit classrooms. Mr. Zimmerman handed out sample board member questions.
- **Strategic Planning:** CIVA performed a facilitated SWOT analysis with Kelly Grable from the Colorado League of Charter Schools on October 13, which helped identify trends in perceived strengths, opportunities and threats at CIVA. The next strategic planning meeting is scheduled for November 10 at CIVA, where the facilitator will assist in using the SWOT analysis trends to create big picture goals for the strategic plan. The goal is to have a draft strategic plan completed in time to attach it to the CIVA renewal application on December 1.
- **Online Board Training Modules:** Mr. Zimmerman reminded the Board to complete the online training modules before December 1.
- **Crosswalk:** Mike Maloney from District 11 contacted the City of Colorado Springs and was informed at CIVA's crosswalk will be installed this fall.

**Adjourn:** Ms. Jordan moved that the Board meeting be adjourned. Ms. Rivera seconded the motion and the motion passed unanimously. Meeting adjourned at 8:00p.m.

**Next Board Meeting:** The next Governing Board meeting is scheduled for November 16, 2010 Dinner will be at 5:30 p.m. for the Board and Public Session will begin at 6:00 p.m.

**Financial Report:** Ms. Schwank reported that September financials were in the positive due to the fact that CIVA took in fees for the Fall OLE for expenses that have not yet been paid. Otherwise, Ms. Schwank reported that nothing looked out of the ordinary. As discussed in the Budget Review section of the meeting, CIVA's PPR will go down since enrollment is at 142 as of October 1, 2010 instead of the projected 145-146.