

CIVA Governing Board Meeting
4635 Northpark Drive
April 19, 2011

Members Present: Frank Cuna, Todd Guller, Lizabeth Jordan, Stacey Rivera, Randy Zimmerman, Christie Schwank, Christina Elmore, David Foiles, Jeff Miller, Reggi Dineen

Members Absent: Brandi Vasquez, Vickie Gibson, Ricky Pass, Jamie Cross,

Others Present: Tammy Cook, Penny Martinez, Becky Tamblyn

Convened in Executive Session: 5:57pm.

Convened in Public Session: President Frank Cuna called the meeting to order for public session at 6:25 p.m.

NO ACTION ITEMS

Approval of Agenda: It was discussed that the Booster Club presentation be moved ahead on the agenda and an announcement from Liz would be added. Mr. Cuna moved to accept the agenda as amended. Ms. Jordan seconded. Motion passed unanimously and agenda amended.

Approval of Minutes: It was discussed that from the March minutes, Mr. Guller was not present and that a reference to specific discipline matters be removed. Ms. Jordan moved that the March minutes be accepted as amended. Ms. Elmore seconded. Motion passed unanimously.

Community Comments: Penny Martinez addressed the Board regarding the Booster Club. Ms. Tamblyn is working with Mr. Zimmerman regarding "spirit wear." They would like the Board to give the Booster Club 6 months to get it going about welcoming parents and students. They will turn in a treasurer report each month. They have and will get some donations going and don't need a lot from the Board right now. They would be a separate corporation from CIVA. They would be under CIVA to get it going and then it would need to be a 501(c)(3) corporation. Costs to set that up would be approximately \$350. They will also get sponsors. They will not just be collecting donations, but also providing services to the school. They are self starters and are excited about what they could bring to CIVA. Ms. Jordan suggested that the Booster Club should get the paperwork going to be a separate entity. Ms. Jordan motioned that the Board give the Booster Club the \$350 to get the paperwork done and get started. Mr. Foiles seconded. There was discussion of what it would take for Booster Club to get going. Mr. Zimmerman thanked them for their initiative as well as other Board members expressed their excitement for the Booster Club. They are to get the bylaws finalized and in order and the 501(c)(3) paperwork in order. Ms. Elmore has already started drafting the bylaws. Ms. Jordan amended her motion to be \$500 rather than \$350. Mr. Cuna seconded. The motion passed unanimously. The Booster Club will present their Bylaws, Articles of Incorporation, and other documents to the Board at the May meeting. That is to be added to the master calendar.

NON-ACTION ITEMS

School Report - Randy Zimmerman:

- **Enrollment:** Currently 118. 26 seniors are graduating. Graduation is May 26th at 2 PM. May 21st is the senior breakfast. 30 prospective students have been interviewed.
- **Project Enrollment:** There is still one information night scheduled for May 4th at 7 PM. There have already been two. Eight students attended the first event and all eight scheduled interviews. Four attended the second one and it is believed that all will be enrolling. Postcards are proving to be a really successful marketing campaign.
- **Master Calendar items:** Ultimate games, Earth Day clean up on Wednesday the 20th and Thursday the 21st, the overnight senior retreat is the 22nd, the 28th is the Charter School Rally in Denver at the Charter League. We will have seniors go on a bus. Just the seniors will be going as it is connected to the government and speech classes. The 28th and 29th at 7 PM each evening is the Spring Play entitled “Elephant’s Graveyard.” The 27th is an invited dress rehearsal. May 9-11 is the Spring OLE. Prom will be May 6th a Springs Orleans. The theme is the Roaring 20’s. If Board members choose to go as chaperones, they will receive free admission. CIVA will be hosting the Special Olympics prom on May 14th. Student volunteers will help out and will receive service learning hours. Mr. Zimmerman mentioned that five years ago CIVA’s college going rate was 37%. This year, 85% of our graduates are heading to college. There is going to be a raffle for the seniors who get a ticket for every college application they do and letter of acceptance they receive.
- **Athletic Report:** Ms. Cook reported on the proposed budget for our 2011-12 school year. Our athletic program will be a little hindered by the size of our gym and space. There is a sizable expense and time constraints on renting other gyms. Possibly we can do 3-5 PM practice for girls and 5-7 PM practice for boys so they aren’t so cramped. Ms. Cook said one proposal might be to have a mandatory study hall for boys 5-7 PM, but still working the kinks out on that. Ms. Cook suggested adding 2 more basketball hoops on a side wall. Discussion about fees for sports and further budget needs. There was discussion about transportation and van or bus rental/lease/purchase. Mr. Cuna asked Mr. Guller to check on prices for vans for the next meeting and it will be put back on the agenda.

General

- **Salaries:** It was stated that the staff/teacher salaries have been lumped together this year in the budget, but it was discussed that individuals can be taken aside for no raise, special raise, etc.
- **Marketing:** Will be further discussed at the next meeting. Budget is about \$10,000 for next year.
- Ms. Jordan announced that she has published another article for Mr. Zimmerman being Principal of the Year. It will be published. Yea! If you have ideas for stories, she’ll need them by July 1st. Quantum Learning is also in this issue’s press release about the Principal of the Year and CIVA.
- **Governing Board Elections:** It was noted in the latest issue of the “The Beak” that we need 2 more community members.

Financial Report: We are in the homestretch for the end of the year. Ms. Schwank was concerned about the high utility bill as it was about \$1200 more than usual. She will check usage versus rate increases, etc, to find out why it was so high. We’re about \$20,000 ahead of what we budgeted.

Next Board Meeting: The next Governing Board meeting is scheduled for May 17th, 2011.

Governing Board will have June and July off. June 17th at 7 PM is Ms. Jordan's graduation at the Crown Plaza. She'll have a party the next day.

Adjourn: Mr. Cuna adjourned the meeting at 8:18 p.m.