

**CIVA Governing Board Special Meeting  
4635 Northpark Drive  
June 7, 2011**

**Members Present:** Christina Elmore, Frank Cuna, Todd Guller, Dave Foiles, Randy Zimmerman, Brandy Vasquez, Stacy Rivera, Jeff Miller, Vickie Gibson, Christie Schwank, Ricky Pass

**Members Absent:** Lisbeth Jordan, Reggi Dineen

**Guests:** None

**Convene in Public Session:** Frank Cuna called the meeting to order 6:10pm.

**Approval of Agenda:** N/A

**Approval of Minutes for May 2011:**

Todd Guller motioned to approve the May 2011 minutes with the edits below. Jeff Miller seconded. The board unanimously agreed.

Changes to May 2011 Minutes:

- Page 1: Vickie Gibson was present, not absent.
- Change all references to 15 passenger and 25 passenger activity buses/vans to 14 passenger and 24 passenger, respectively.
- Page 2: Under General (2<sup>nd</sup> bullet – Star Teachers Council), change to: Mr. Miller will receive free registration to the Colorado Charter Schools Conference in February 2012, including free hotel accommodations at the event.
- Page 3: Under Student Representative, change the spelling of Jamie Lyn Cross to Jamie Lynn Cross.
- Page 2/3: Under purchase of vehicles, note that a decision regarding the purchase of activity buses was tabled until the June 7 special board meeting.

**ACTION ITEMS**

**Curb Appeal Committee**

The curb appeal committee didn't meet, but Frank requested some estimates. However he feels we should table "curb appeal"/landscaping for CIVA until a later date. He feels this may not be the right time for a large landscaping expenditure due to budget cuts, unknown enrollment numbers and the fact that CIVA is trying to purchase activity buses.

Randy Zimmerman will still have the authority to make updates to landscaping, parking lots, building, etc. up to a \$5000 maximum, which would not require Board approval.

Jeff Miller looked into xeriscape gardens in the area (i.e. demonstration garden on Mesa owned by Colorado Springs Utilities). He suggested that the curb appeal committee look into partnering w/ these organizations to update CIVA landscape as a possible student community project and/or get it

donated. This is a good way to create some community connections and a learning experience for CIVA students.

### **Bus Purchase**

Todd shared three bids for CIVA activity buses.

Frank Cuna motioned that CIVA transfer \$100,000 from Key Bank surplus/reserves to the US Bank Operating account for the purchase of two activity buses plus graphics. Frank and Todd will negotiate the best prices with the dealership, not to exceed approximately \$80,000 total for both buses. The \$100,000 will cover the purchase of two 14-passenger activities buses out of reserves/surplus as a loan to CIVA. We will create a line item in the budget of \$11,000/year that will be paid back to reserves/surplus over the next 6 years (during life of the loan of buses). Vickie Gibson seconded the motion. The motion passed unanimously.

The \$11,000 is what CIVA would have paid to rent buses for athletics over the course of a year. CIVA also currently spends additional money to rent buses for transportation to field trips, etc. which is normally taken out of individual department budgets.

Per Christie, insurance will run approximately \$1,400 per vehicle per year.

In the future the CIVA Board will discuss other possible uses for buses, i.e. including providing a couple of bus routes to bring students to and from school. This could create additional enrollment which would increase revenue. Other options might be renting buses to other organizations for a fee, etc.

Purchase needs to be made/finalized prior to June 10, after that 2011 buses won't be available. 2012 models are approximately 16% more expensive.

Todd, Stacy and Brandy will research options for graphics for the bus.

### **NON-ACTION ITEMS**

#### **School Report - Randy Zimmerman:**

Currently on track to have over 150 students enrolled in 2011-12.

#### **Last Meeting for Two Board Members:**

Vickie Gibson and Ricky Pass.

#### **Board Retreat/Governance Training**

Exploring doing a board training/retreat this summer. Looking at July 12 or 13. Todd will check availability with meeting room in Monument. Stacy will coordinate with the Colorado League of Charter Schools to provide facilitated governance training.

#### **Staff/Board Mixer**

Scheduled for Friday, August 12. 5:00pm. Location: TBD

**2011-12 Board Meeting Schedule (all meetings will begin at 6pm)**

August 16 | Sept 20 | Oct 18

Nov 15 | Jan 17 | Feb 21

Mar 20 | April 17 | May 15

Meeting adjourned: 7:05pm

Respectfully submitted,

Stacy Rivera  
Board Secretary