

GIFTS/DONATIONS TO SCHOOLS

The administration on behalf of the Board of Education may accept for the school district any bequest or gift of money or property for a purpose deemed by the board to be suitable and to use such money or property so designated.

All gifts shall be accepted in the name of the school district and become the property of the district but may be designated for use in a particular school or department. Only items of legitimate use in the school program shall be accepted. The board shall be under no obligation to replace the gift if it is destroyed or becomes worn out.

Gifts shall not be accepted if there is excessive cost of maintenance or installation. Where installation is required, the gifts shall be installed under the supervision of district personnel.

Gifts offered to district schools, departments or activities by commercial enterprises may require the approval of the board before they may be accepted.

The superintendent shall set up criteria to be met in the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the district.

Purchasing

Purchasing equipment which costs more than \$150 for an individual school with parent-teacher organization funds, building funds or other funds which are in no way related to the school district budget shall be permitted only with prior approval of the deputy superintendent for business services. The deputy superintendent for business services also shall accept or reject the district's responsibility for maintaining the item to be purchased.

All equipment so acquired shall become the property of the district and included on appropriate inventories.

Adopted September 1972

Revised January 1985

Revised June 1988

LEGAL REF: C.R.S. 22-32-110 (1) (y)

Colorado Springs School District Eleven, Colorado Springs Colorado
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